

APPLICATION FOR BIRTH/DEATH CERTIFICATE

1. Complete the Search Form
2. Attach a photocopy of the certificate(birth/death or the burial/disposal permit (death) if available, for ease of reference
3. Enclose a Postal Order of £5.00 payable to Kenya High Commission (cheques are not acceptable)
4. The High Commission will forward the documents to the Department of Civil Registration in Kenya for action
5. **The Director of Civil Registration will no longer process an application for a Birth Certificate, unless it is accompanied by a photocopy of the lost one, or the entry number which is on the top right hand side of the certificate**

GENERAL SEARCH FORM FOR BIRTH/DEATH CERTIFICATE

GENERAL SEARCH	SEARCH FEE £5.00 – PAYABLE IN POSTAL ORDER FORM ONLY
PLEASE COMPLETE THIS FORM IN BLOCK LETTERS (DELETE WHERE APPROPRIATE)	
NAME & ADDRESS OF APPLICANT	
TELEPHONE NUMBER	
FULL NAME OF CHILD AT TIME OF BIRTH	
DECEASED	
PLACE OF BIRTH	
DATE OF BIRTH/DEATH	
FULL NAME OF FATHER	
FULL NAME OF MOTHER	
DATE OF REGISTRATION	
ENTRY NUMBER (THE FIGURE SHOWN WITHIN THE CERTIFICATE SHOWN AT THE TOP RIGHT HAND SIDE)	
OTHER PARTICULARS WHICH COULD HELP TO TRACE THIS ENTRY/ENTRIES	
PLEASE ATTACH A PHOTOCOPY OF THE ORIGINAL CERTIFICATE IF POSSIBLE FOR EASE OF REFERENCE	